

DANCE *for* PD[®]

CLASSES | TRAINING | RESOURCES

Community Master Class Checklist

- Instrument in room?
- Pianist/musician contracted?
- Class time (90 minutes, with 15 minutes on each end as buffer)
- Peak window for class between 11 a.m. – 3 p.m.
- Class location selected
 - Suggested specs:
 - For 10 participants, 24' x 33'
 - For 20 participants, 30' x 46'
 - For 45 participants, 40' x 55'
- Maximum class size: 50
- Room meets ADA requirements
- ADA-approved restrooms are close and accessible
- Water is accessible, with paper cups available if there is water fountain
- The temperature of the room will be between 68 and 72 degrees Fahrenheit.
- People with PD, families, spouses, partners, caregivers are invited and welcome
- Portable folding or stacking chairs in good condition available in an appropriate quantity for the period of the class.
- Floor covering: marley, wood, thin carpeting, or linoleum tile, and all areas will be covered by the same material.
- Sufficient lighting for proper visibility of the floor
- Furniture and other objects should be removed from the space except for chairs.
- Determine class registration process for participants
- Publicity/flier: Dance for PD will produce flier draft for review (please forward all necessary logos)
- All media requests must be approved by Dance for PD/MMDG staff at least 48 hours prior to the event.
- Liability: Waivers?